



## WILLETT ELEMENTARY PTO

### AGENDA

*Willett Elementary PTO meeting*

*September 12, 2017*

*Willett School Library*

1. *Call to order*
2. *Minutes*
  - a. *Accept June 2017 minutes*
3. *Officers Reports*
  - a. *President's Report*
    - i. *Welcome and Intro's*
    - ii. *Quick Calendar of Events review/open committee chairs*
    - iii. *Goals for the year: Parent involvement/sense of community, Playground, continued technology support, field trips/enrichment, teacher grants, garden*
    - iv. *Upcoming: Half day hat day (9/15, 10/6), whale wishes (due 9/15)*
    - v. *Working on ACC Grants, due beginning of October*
  - b. *Treasurer's Report*
  - c. *Fundraising Coordinator*
    - i. *Recap Summer restaurant Nights*
    - ii. *Sept-December nights planned*
    - iii. *Yankee Candle*
    - iv. *Discount Cards*
    - v. *Celtics*
  - d. *Vice President Report: Focusing on parent involvement and community building. Directory.*
  - e. *Principal's Report*
    - i. *Human Resources: We have hired three new staff thus far this year: Charissa Lock, grade 3; Lisa Smith - PE/Health; Sheryl Sears - Spark Paraprofessional. We will be hiring a part-time library paraprofessional for this year only.*
    - ii. *Teaching and Learning: We are excited to provide students with PE/Health this year. Our new teacher, Lisa Smith, will be working with students on PE/Health and our Social/Emotional Curriculum (Second Step/Steps to Respect). We are scheduled for ST Math training on September 11th. Due to the efforts, reflections and successes of our students and staff, the full ST Math program will be used in three buildings this year.*
    - iii. *Family and Community Engagement: We are looking forward to the Mix, Move, Mingle - Movie night to be held on Friday, September 22nd. Many staff have shared they plan on attending to assist with the "Move" portion of the night. Welcome Back Night will take place on Tuesday, September 26th from 6-8 p.m.*
    - iv. *Professional Growth: We are looking forward to our new Professional Development - Targeted, which will allow us to work on building based initiatives. Teachers will be able to explore new methodologies and ideas in creating projects that will connect nicely to the community at large.*
  - f. *Subcommittee Reports*
    - i. *Mix, Move, Mingle Movie Night 9/22*
    - ii. *Trunk or Treat 10/27*
    - iii. *Holiday Extravaganza (First Kick Off Meeting Dunkin Donuts North Main Street, Thursday Sept 28<sup>th</sup> 6pm )*
    - iv. *Book Fair Dates*
4. *New Business/Announcements*
  - a. *Vote: QBall- Mrs Martin*
5. *Adjournment Next Meeting Thursday, 10/19 7pm*