



## **WILLETT ELEMENTARY PTO**

### *AGENDA*

*Willett Elementary PTO meeting*

*October 19, 2017*

*Willett School Library*

1. *Call to order*
2. *Minutes*
  - a. *Accept September 2017 minutes*
3. *Officers Reports*
  - a. *President's Report*
    - i. *Welcome*
    - ii. *Mini grant requests: whale die cut, PE*
    - iii. *Grant status: ACC, playground, music, yellow bus*
    - iv. *Whale wishes update*
    - v. *Dance, Fitness Night*
  - b. *Treasurer's Report*
    - i. *Tax exempt*
  - c. *Fundraising Coordinator*
    - i. *Recap September restaurant night- Hong Kong*
    - ii. *October – March restaurant nights planned*
    - iii. *Yankee Candle*
    - iv. *Whaler Discount Cards*
    - v. *Celtics*
  - d. *Vice President Report:*
    - i. *School Directory - Fourleaf*
  - e. *Principal's Report*
    - i. **Human Resources:** The following staff have been hired: Angela Skrabec has been hired to cover for Lauren Kirshner's maternity leave. Jane Want has been hired this year to serve as our building sub. We are still waiting to hire our Library paraprofessional and seeking candidates for our Psychologist, Jen Wilbur who will be going out on maternity leave in November.
    - ii. **Teaching and Learning:** Students have begun using ST Math both in the Library Media Center and in classrooms. Our biggest challenge continues to be the need for more devices in all grades. We will be launching the Personally Owned Devices (BYOD) pilot again this year at the end of October. There will be 6 teachers participating this year, two grade 3 teachers and four grade 4 teachers.
    - iii. **Family and Community Engagement:** Parent/Teacher conferences will take place on November 1st and 2nd. We are using sign-up genius this year. There are still slots remaining for many of our teachers. Our first School Council meeting will take place on Thursday, October 19th. Thank you to all who have agreed to serve this year. A meeting of the Connections Committee will be scheduled in November.
    - iv. **Professional Growth:** Our new Professional Development - Targeted, got its start on Friday, October 6th. Many teams have been formed with goals, actions steps and timelines. Stay tuned for some events that will occur this year as a result of this work. Teachers are able to have some latitude with creativity.

- f. Subcommittee Reports*
  - i. Trunk or Treat 10/27*
  - ii. Holiday Extravaganza 12/1*
  - iii. K-1 Reading Night 12/14*
  - iv. Fall Book Fair 10/30 – 11/3 – Need Volunteers*
- 4. Adjournment Next Meeting Tuesday, November 14 at 7:00 PM*
- 5. High School Project Presentation by Superintendent Dave Sawyer & School Committee Chairman Steve Withers*