



## **Willett Elementary PTO Minutes**

September 12, 2019

The meeting was called to order by Katelyn Vivar at 6:05 PM

### **In attendance**

See Attendance List.

### **Minutes**

✓ June 2019 Minutes Accepted

### **Officer's Reports:**

#### **A. President's Report**

- 1) Welcome- Introductions
  - Katelyn Vivar- President
  - Tim Quinn –Vice President (Absent)
  - Jennifer Turner – Treasurer
  - Heather Pereira – Fundraising Coordinator
  - Melanie Harvey – Fundraising Coordinator (Absent)
  - Amanda Vose – Secretary
- 2) Welcome back
- 3) Calendar of events and meeting dates available on our website <https://willettpto.weebly.com> & Facebook
- 4) Spirit Wear available
- 5) Sign up for remind app to receive reminder notifications for meetings and events
- 6) Insurance – We were not aware we needed but are looking into purchasing coverage
- 7) Supply Kits – Julie F. has kindly purchased and assembled supply kits but we will look into a company to assist in the future
- 8) Garden Event – 10/6 Fall Harvest Event 1-5 PM

#### **B. Vice President's Report**

#### **C. Treasurer's Report**

1. See Treasurer's Report
  - i. Last school year funds received
    1. Bliss (end of last school year) raised \$225.26
    2. Attleboro Cultural Council Grant received \$565.00
    3. Amazon Smile \$10.78

#### **D. Fundraising Coordinator**

1. Restaurant Night – Either Hong Kong or Moe's for Sept – More details to come
2. Yankee Candle Fundraiser
3. Exploring possibility of Cookie/Cookie Pie Fundraiser in November

**E. Principal Report**

1. BOKS – Mr. Silver & Mrs. MulCahy will be running; in need of parent volunteers to help out (Tuesday/Thursday 7:15 AM) Please reach out if interested in helping!
2. Backpack 68 Program – Partnering with Salvation Army
3. Playground – Gaga Pit
4. Human Resources: New to Willett – Laurie Viveiros – LEAP Teacher, Kathy Michienzi – LEAP Paraprofessional, Monica Lopes – SPARK Paraprofessional, Carson Gardipe – Building Paraprofessional, Courtney Daggett – Building Substitute, ELL Paraprofessional – Pending Change in Position: Brenda Swintak – Interim Humanities Coordinator (1 Year)/WES Coach Leave of Absence until January, Amanda Oliveira – ELL Para, Julie O'Boyle – STEM Coach and Head Teacher
5. Family and Community Engagement: Our annual Welcome Back Night will take place on Thursday, September 19, 2019 from 6:00 PM – 8:00 PM. More information coming; be on the lookout flyers will be out soon!
6. Teaching & Learning: We are piloting two ELA programs this year (Wonders and Making Meaning) with the expectation of selecting a new program for next school year in all our grades.
7. Professional Growth: Our teachers will continue work on Performance Based Assessment this year with a more guided focus toward Rubrics.

**G. Miscellaneous**

1. Budget – Each grade has \$400 allocated along with each special teacher
2. Spirit Days will be coming soon (1/2 day hat day, pajama day) flyers will be sent home for this
3. In search of someone to help with social media (i.e. facebook, remind) Please reach out if you are able to help!

**H. Motion to adjourn was made at 6:50 PM**

**I. Adjournment Next Meeting October 10, 2019 at 6:00 PM**