



Willett Elementary PTO Minutes

April 11, 2019

The meeting was called to order by Katelyn Vivar at 6:05 PM

In attendance

See Attendance List.

Minutes

- ✓ March 2019 Minutes Accepted

Officer's Reports:

A. President's Report

- 1) Welcome- Introductions
 - Katelyn Vivar- President
 - Tim Quinn –Vice President
 - Jennifer Turner – Treasurer (Absent)
 - Melissa Slade – Fundraising Coordinator (Absent)
 - Amanda Vose – Secretary
- 2) Board Positions for 2019/2020 School Year – Fundraising Coordinators
- 3) Fun Run – Raised over \$16,000.00; scheduling for 2019/2020 School Year (March 25 – April 3)
- 4) Student Council – Book character day, green screen, fun run, talent show
- 5) PTO Insurance – Looking into obtaining coverage
- 6) Field Trips – Cost for Buses, Total \$4,355.00; Voted & Passed
 - a. 4th Grade- Museum of Science
 - b. 3rd Grade & 1st Grade – Roger Williams
 - c. 2nd Grade – Mystic Aquarium (Will receive \$500 from Feinstein Foundation towards busing for Mystic)
- 7) 4th Grade Events – Asked to fund ice cream social and 4th grade shirts; waiting on total and will vote

B. Vice President Report

C. Treasurer's Reports

1. See Treasurers Report

D. Fundraising Coordination

1. Restaurant Nights
 - i. May 20th – Hong Kong
 - ii. June 10th – Bliss
2. Yankee Candle – Setting up for 2019/2020 School Year
3. Celtics – Setting up for 2019/2020 School Year
4. Square 1 Art – May – Back in time for Father's Day

E. Principal's Report

- i. Human Resources: None to report at this time.
- i. Teaching and Learning: MCAS season is now underway. ELA in April and Math in May. We are piloting an integrated arts block for grade 4 students in which they were able to choose between Music, Art, PE, and Technology on Fridays. We will do this for three weeks in April, hopeful to expand next year.
- ii. Family and Community Engagement: We will be hosting a few events this Spring for families. Specialists Showcases for Kindergarten and Grades 1-4. Also, we are working on our field day on June 7th. We will be adding a picnic in the garden for families on that day. Stay tuned for details soon.
- iii. Professional Growth: Our work will begin soon on classroom placements for next year. Performance Based Assessments design is still ongoing.
- iv. Topics of Discussion – Purchase of 30 Chromebooks and additional devices for Kindergarten. Approx. \$230 each. Will look into this further and report back and vote at May meeting.
- v. BOKS Program will be returning – will be offered 3 days/wk 2019/2020

F. Subcommittee Reports

- a. *Recap* Bingo Night – 03/29/19
 - Low turnout; likely due to Boosterthon, unable to advertise
- b. Teacher Appreciation Week – 05/06 – 05/10
 - Be on lookout for signup genius
- c. Color Run – 05/18/19
 - Looking for planning committee

G. Motion to adjourn was made at 6:45 PM

Next Meeting

May 9, 2019 at 6:00 PM