



## **Willett Elementary PTO Minutes**

February 13, 2019

The meeting was called to order by Katelyn Vivar at 6:06 PM

### **In attendance**

See Attendance List.

### **Minutes**

- ✓ January 2019 Minutes Accepted

### **Officer's Reports:**

#### **A. President's Report**

- 1) Welcome- Introductions
  - Katelyn Vivar- President
  - Tim Quinn –Vice President
  - Jennifer Turner – Treasurer
  - Melissa Slade – Fundraising Coordinator (Absent)
  - Amanda Vose – Secretary (Absent)
- 2) Half Day Hat Day, Friday 2/15
- 3) Student Council – Marker collection update, March 15<sup>th</sup> Talent Show, Accelerated Reader Update, Len Cabral, ST Math & Boosterthon

#### **B. Vice President Report**

#### **C. Treasurer's Reports**

1. See Treasurers Report
2. Raised \$2,325.00 in Scholastic Dollars from Book Fair; earned \$300+ more than last February's book fair

#### **D. Fundraising Coordination**

1. Restaurant Nights – None scheduled as we are unable to plan due to Boosterthon (3 wks before/3 wks after)
2. Square 1 Art – Pushed out due to Boosterthon, Orders will arrive by Father's Day (More info to follow)

#### **E. Principal's Report**

- i. Human Resources: ELL/K Paraprofessional Mrs. Oliveira will be out on maternity leave for the remainder of the year. As shared last month, we will not be filling this position. Mr. Silver is slated to return after winter vacation. Thank you once again Mrs. Hopkins. Ms. O'Boyle will be out for medical reasons some days after vacation.
- ii. Teaching and Learning: Much appreciation to the Whitefield Foundation for the purchase of our new green screen, stand, lights and ipad. Students and staff are welcome to use the green screen as an instructional tool.

- iii. Family and Community Engagement: Please view the new video series on Facebook: "Reading with the Principal." In March, students will begin reading with me. Let's make it interactive by commenting on the book and include your child's first name and teacher. Our Student Council is finalizing surveys for families, staff and students as a means on gathering data points to report out on year one of our School Improvement Plan 2018 – 2020. The survey will be sent out with the "Way" ler next Sunday, February 17<sup>th</sup>. Please take the time to participate.
- iv. Professional Growth: Targeted Professional Development continues this month. We are working on creating effective Performance Based Assessments.
- v. Drop-off/pick-up procedures update (continue to make adjustments/improvements)

#### **F. Subcommittee Reports**

- a. Spaghetti Supper – Postponed until next year
- b. Someone Special Dance – Raised \$827.49
- c. Harlem Wizards Update – Raised \$1,828.00
- d. Textile Recycling update
- e. Garden Club Update – Donation Drive

#### **G. Motion to adjourn was made at 6:29 PM**

#### **Next Meeting**

March 14, 2019 at 6:00 PM