



Willet Elementary PTO Minutes

October 11, 2018

The meeting was called to order by Katelyn Vivar at 6:05 PM

In attendance

See Attendance List.

Minutes

- ✓ September 2018 Minutes Accepted

Officer's Reports:

A. President's Report

- i. Welcome- Introductions
Katelyn Vivar- President
Julie Friess –Vice President
Jennifer Turner – Treasurer
Melissa Slade – Fundraising Coordinator (Absent)
Amanda Vose – Secretary

B. Treasurer's Reports

- 1. See Treasurers Report
- 2. Raised \$87.00 from Half Day Hat Day

C. Fundraising Coordination

- 1. Recap
 - i. Bliss 09/10/18 -\$287.00
 - ii. Celtics 10/02/18 – Raised \$155.00 from ticket sales
 - iii. Yankee Candle – Approx \$6-7k in sales – Willett receives 40% -
Online orders will be accepted and credited through January.
- 2. Upcoming Fundraisers & Restaurant Nights
 - i. 10/18/18 – Altitude (4PM – 8 PM)
(Tickets can be purchased online for the entire month of October)
 - ii. 11/14/18 – Moe's (4PM – 9 PM)

D. Vice President Report

- i. Book Fair – Approx \$4,600 in sales – raised approx \$1,000.00 in cash

E. Principal's Report

- i. Human Resources: Half Time Special Education Teacher – Kimberly Magendantz, Building Sub – Recommended pending an interview with Human Resources on Friday.
- ii. Teaching and Learning: ST Math, Library and Technology/Makerspace have now begun.

- iii. Family and Community Engagement: Seeking 3 family members to serve on our School Council. We meet once a month starting at the end of October.
- iv. Professional Growth: Choice Professional Development concluded in October. Targeted Professional Development will begin in January.

F. Subcommittee Reports

- 1. Recap Movie Night - 10/05
- 2. Trunk or Treat – 10/26- Rec'd gift cards from Briggs and Stop & Shop – will use to purchase pumpkins. Still need volunteers/cars
- 3. K-1 Reading Night – 12/14 - Committee formed
- 4. Holiday Extravaganza – 12/1 – Still need volunteers, tables/spots available.
- 5. Spaghetti Dinner/Family Night in January - need committee to plan
- 6. Yearbook Committee – Received \$3,000.00 from Feinstein Foundation for 2017/2018 yearbook.

G. Motion to adjourn was made at 6:35 PM

Next Meeting

November 8, 2018 at 6:00 PM