



Willett Elementary PTO Minutes

November 8, 2018

The meeting was called to order by Katelyn Vivar at 6:05 PM

In attendance

See Attendance List.

Minutes

- ✓ October 2018 Minutes Accepted

Officer's Reports:

A. President's Report

- i. Welcome- Introductions
Katelyn Vivar- President
Julie Friess –Vice President
Jennifer Turner – Treasurer
Melissa Slade – Fundraising Coordinator
Amanda Vose – Secretary
- ii. Mini Grant Request : Scholastic News - \$286.50 requested to reimburse teachers for amounts unpaid by parents. Voted and passed ✓

B. Treasurer's Reports

- 1. See Treasurers Report

C. Fundraising Coordination

- 1. Recap
 - i. Altitude 10/18/18 -\$117.95
 - ii. Yankee Candle – Raised Approx \$2,900.00
Online orders will be accepted and credited through January
- 2. Upcoming Fundraisers & Restaurant Nights
 - i. 11/14/18 – Moe's (4PM – 9 PM)
 - ii. 11/14 – 11/22 – Five Below
- 3. Pajama Day 11/20

D. Vice President Report

- i.

E. Principal's Report

- i. Human Resources: Building Sub – David Pregana. Mrs. White and Mrs. Carroll are slated to return in December. ELL Paraprofessional, Amanda Oliveira, will be going on maternity leave in February. The position will be posted soon.

- ii. Family and Community Engagement: Thank you to Andy Friess, Petra Swenson, Roger Blank, Kim Laramée, Brenda Swintak, Nancy Doyle and Renee Bernier for serving on the School Council this year. The Annual Food Drive will soon get underway. We will be collecting food for Self-Help.
- iii. Professional Growth: Staff will be working on Performance Based Assessments in January. A staff team (book club) will be forming soon to look at Restorative Discipline in Schools.
- iv. Student Council elections happened this week. Soon, we will have student representatives attending PTO Meetings.
- v. Kinderbuddies with Grade 4.
- vi. Grade 4 Talent Show – February/March

F. Subcommittee Reports

- 1. Recap Trunk or Treat – 10/26
- 2. Holiday Extravaganza – 12/1 – Still need volunteers, tables/spots available.
- 3. K-1 Reading Night – 12/14
- 4. Spaghetti Dinner/Family Night in January 2019 - need committee to plan

G. Motion to adjourn was made at 7:00 PM

Next Meeting

December 13, 2018 at 6:00 PM